





255 RIVERVIEW AVENUE -- (419) 592-4010

August 29, 1980

Mayor Robert G., Heft

Clerk-Treasurer Rupert W. Schweinhagen

Members of Council

Lawrence Haase, President James Jackson William Young Darel Austermiller Darrell Fox James Zumfelde

City Manager Alan E. Tandy

**Law Director** Keith Muehifeld Mel Lanzer Co. Builders 2266 N. Scott St. Napoleon, OH 43545

Attn: Tony Hoeffel

Dear Tony:

Attached is a plan of the fence enclosure at the east end of our building. This is to indicate the general location of the 8 ft. doors we discussed this morning and to relocate the existing doors.

You will note that we have deleted all dimensions and the door location is the general area only. Please have your supplier locate the doors using this is a guide, but using any dimension your supplier finds necessary to work within his standard multiples of material.

If you have any questions regarding the location, please contact me.

Sincerely,

Robert E. Johnson

RJ: ad

Enc.

Amended to
2 8'0" Dooks only
4/54/8 - REA



# Elling's Plumbing & Heating, Inc. Air-Conditioning - Heat Pumps - Commercial Refrigeration Earl H. Elling

Complete Sales and Service Phone - Gerald 598-8991

T-487 S.R. 108 R. 2 - Napoleon, Phio 43545

DATE SEPT	3,2	3	., 8T
City of Napoleon			
Y CASH C.O.D. CHARGE ON ACCT MOSE RETO P	AID OUT		
DESCRIPTION	PRICE	AMOU	NT
Extra Items on City Building		1	
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		10	Viss 1
3° " + 100 "		2	90
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	City of Napoleon  City of Napoleon  Cash C.O.D. CHARGE ON ACCT MOSE RETOP  DESCRIPTION  Extra Items on City Building  3' ABS pipe  3" " trap  3" " trap  3" " rapid drain  4" " sulpipe  4" " caupling  Gain in familio som  I water herter Garden by  play, material and labe  changl exchange for  Castball pipong mater	City of Napoleon  Cash C.O.D. CHARGE ON ACCT MOSE RETO PAID OUT  DESCRIPTION PRICE  Extra Items on City Building  3' ABS pipe  3" " trap  3" " VA Coupling  " rapid drain  4" " salpipe  4" " caupling  Galais in Janity Nam  4 water heater fault labor  play maling and labor	City of Napoleon  Cash C.O.D. CHARGEION ACCT MOSE RETO PAID OUT  DESCRIPTION  Extra Items on City Building  3" ABS pipe  3" " trap  3" " VA Coupling  3" " rapid drain   10  4" " surprise  4" " coupling  Falson  Odiais in familia Nam  I water heiter Grad Labor  Stary material and Labor  Stary material and Labor  Charge In Nature  Stary material and Labor  Stary material and Labor  Charge In Nature  Charge



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255 RIVERVIEW AVENUE - (419) 592-4010

October 8, 1980

Robert G. Heft

Mr. Lloyd Franz Franz Nursery R. R. #3 - Co. Rd. O Napoleon, OH 43545

Clerk-Treasurer Rupert W. Schweinhagen

Dear Lloyd:

Members of Council James Jackson William Young Darel Austermiller Darrell Fox

I am sorry that we have not been able to get Lawrence Haase, President together or contact each other by phone the last few days, however, before the weather gets too bad, I feel that I should advise you of a problem in the planting area at the City garage.

City Manager Alan E. Tandy

James Zumfelde

We find that the quality of the stone placed in the planting area is unacceptable. It is not washed gravel as indicated in your proposal. size of the stone is acceptable, but the fact that the material was full of clay renders it unacceptable.

**Law Director** Keith Muehlfeld

The plastic sheet under the stone is, I assume, to keep weeds from growing. I agree that future rain will wash the clay through the gravel, however, the clay will be deposited on top of the plastic sheet and consequently provide a footing for weeds.

We ask your cooperation in removing the stone, clean the clay from on top of the plastic sheet and place washed stone or gravel in the planting areas.

I am sorry that we cannot accept the job as installed. Please contact me if you have any questions.

Sincerely,

Robert E. Johnson

REJ:dd

# ACCENT COLORS





255 RIVERVIEW AVENUE -- (419) 592-4010

July 1, 1980

Mayor Robert G. Heft Mr. Tony Hoeffel Mel Lanzer Company 2266 N. Scott St. Napoleon, OH 43545

Clerk-Treasurer

Rupert W. Schweinhagen

Re: Color selection

Members of Council

Lawrence Haase, President Dear Tony:

James Jackson William Young Darel Austermiller Darrell Fox James Zumfelde

We are returning herewith the samples of the rubber base, moor-o-matic color selector and the shop drawings of the lockers.

City Manager Alan E. Tandy Our selection for rubber base in the toilet and locker room area is Buckskin #30. The paint selection for the toilet and locker room area is Moore paint #17-17, and finally the color

Law Director Keith Muehlfeld

If you have any questions regarding this color selection, please call.

selected for the lockers is #53 Tan.

Sincerely,

Robert E. Johnson

REJ:dd

Enc.



255 RIVERVIEW AVENUE -- (419) 592-4010

June 30, 1980

Mr. Tony Hoeffel Mel Lanzer Company 2266 N. Scott St. Napoleon, OH 43545

Mayor

Robert G. Heft

Clerk-Treasurer

Rupert W. Schweinhagen

Members of Council

James Jackson

William Young Darel Austermiller

Darrell Fox

James Zumfelde

City Manager

Alan E. Tandy

Law Director

Keith Muehlfeld

Re:

Approval of hollow metal doors and frames

Dear Tony:

Lawrence Haase, President Enclosed are copies of the metal door and frame shop drawings which you sent to our office last Each plan is stamped approved, however, we note that Vicon Supply Company has scheduled Russwin locksets as specified. Upon checking the specification book, we find that the architect has not followed an acceptable key system for this building and therefore the following key system is requested.

> We do not wish to have an extension of our existing master key system, however, we do want a master key system for this building. We request an arrangement of a grand master and submaster keys.

> Each department is to have access to the building and then to their department only. We wish to accomplish this by giving each department only one key which will fit the exterior doors and also doors in their area of responsibility. A grand master key providing access to the entire building is to be used by City officials only. Please check with your supplier to see if the following key system can be established.

- Street Department shall have access to doors #1, 2, 3, 20 and 9.
- Water Department shall have access to 2. doors #4, 5, 1, 20 and 9.
- Electric Department shall have access to doors #6, 7, 8, la, 1 9 and 20.
- Maintenance Department shall have access 4. to doors #12, 20, 1, 9, 23 and 24.

Mr. Tony Hoeffel June 30, 1980 Page 2

- 5. Vehicle Repair Department shall have access to doors #29, 21, 26, 1, 9 and 20.
- 6. Refuse Department shall have access to doors #13, 14, 16 and 17.

If there is any problem with this key arrangement, please let me know.

Sincerely,

Robert E: Johnson

RGH:dd



### MEL LANZER COMPANY

#### **BUILDERS & CABINET MAKERS**



2266 N. SCOTT ST. P. O. Box 348

NAPOLEON, OHIO 43545 (419) 592-2801 or 592-9936

September 22, 1980

Robert Johnson 825 Norton Napoleon, OH

RE: City of Napoleon Municipal Garage

Dear Mr. Johnson,

The following is a list of changes as we discussed:

Substitute two (2)  $8' \times 7'$  sliding doors for two (2)  $3' \times 7'$  doors

ADD \$300.00

Place additional rebar in piers as per request of Samborn, Steketee, Otis & Evans 596 # @ 50¢

ADD \$298.00

Place Rubber Base in restroom, except under lockers

ADD 90.00

DEDUCT Thicken slab under 8' high block walls

DEDUCT (300.00)

Reduce depth of trench

DEDUCT (900.00)

NET CHANGE

DEDUCT \$512.00

Yours truly,

MEL LANZER COMPANY

A. H. Hoeffel, PE.

AHH:ds



#### **MEL LANZER COMPANY**

Builder & Cabinet Makers 2266 N. Scott Street NAPOLEON, OHIO 43545 (419) 592-2801

PROPOSAL SUBMITTED TO	Tarrana	
City of Napoleon	PHONE	August 26, 1980
STREET	JOB NAME	
	Municipal Se	rvice & Storage Bldg.
CITY, STATE AND ZIP CODE	JOB LOCATION	
Napoleon, OH	Job Eddarion	
ARCHITECT DATE OF PLANS		JOB PHONE
		Job Thone
We hereby submit specifications and estimates for:		
Furnish and install Buckskin Process	4	
Furnish and install Buckskin Brown V	inyl Base on office wal:	ls (both sides)
and restrooms, except under lockers	and in shower	
· Domponed v		
SI DEL MINOR SI MIC ADM	for lump sum pri	ice of \$635.00
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2017 - 24		
<b>The Propose</b> hereby to furnish material and labor — of	complete in accordance with above	e specifications, for the sum of:
Six hundred thirty-five and no/100 -		
Payment to be made as follows:	dol	llars (\$_635.00).
All material is guaranteed to be as specified. All work to be completed in a workmanlike		
tions involving extra costs will be executed only upon written orders and will become an	Authorized May Ostyl	level
extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.	1	
Our workers are fully covered by Workmen's Compensation Insurance.	Note: This proposal may be withdrawn by us if not accepted within	3()
		days.
Acceptance of Francial — The above prices, specifications		
and conditions are satisfactory and are hereby accepted. You are authorized	Signature	
to do the work as specified. Payment will be made as outlined above.		
Date of Acceptance:	Signature	

#### FRANZ NURSERY INC. R.R. 3 Napoleon, Ohio 43545

#### PROPOSAL

JOB:	/
	JOB:

QTY	DESCRIPTION	UNIT	TOTAL
-	Planted Prices	PRICE	IOIAL
1 25 4 12 10 4 3 1 1 250	Weeping Cherry Compacta Pfitzer Douglas Fir Hicksi Yew Wiltoni Juniper Gold Tip Juniper Kwanzan Cherry Sunburst Locust Skyline Locust Greenspire Linden Ft. Vinyl Edging @ 1.25/ft. installed Black Plastic Weed Control Mat Washed River Gravel  Lawn can be installed at .0285/sq. ft.	150.00 15.00 50.00 25.00 11.00 20.00 75.00 100.00	366375.00 200.00 300.00 110.00 80.00

All material guaranteed as specified per our attached landscape guarantee.

Franz Nursery	Inc
1.010	
de Belon	
/ Jum	
/ Lloyd Franz	

ACCEPTANCE OF PROPOSAL - The above prices, satisfactory and are hereby accepted. You specified.	specifications and conditions are are authorized to do the work as
Date of Acceptance	Signature